**CAA Business Calendar 2019**

| **Date** | **Activity** | **Action by** | **Remarks** |
| --- | --- | --- | --- |
| 19 Jan | Submission of CAA1  Submission of BF1   * By 19 Jan (3 points) * By 1 Feb (2 points) | Schools |  |
| 1 Feb | Re-Opening of BF1 schools who have missed the closing date to submit (for efficiency records) – No points will be awarded | CAA Committee |  |
| 9 Feb | Annual CAA Committee Meeting to finalise criteria for CAA 2019 | CAA Committee |  |
| 23 Feb | Closing Date for CAA appeals | Schools |  |
|  | CAA 2018 Awards final scores to be available for viewing by schools | CAA Committee  School | To issue emails to inform schools of appeal timeframe |
| 9 Mar | Official Announcement of CAA 2018 results | CAA Committee |  |
| From 24 May | BF18 Submission dates   * Submitted via CAA portal within 2 weeks after AGI (3 points) * Submitted via CAA portal within 4 weeks after AGI (2 points) * Submitted via CAA portal within 8 weeks after AGI (1 points) | Schools |  |
| From 1 July | Annual Re-examination BF11 Submission Dates   * By 31 Oct (3 points) * By 30 Nov (2 points) * By 31 Dec (1 point) | Schools | Schools / Zones can conduct Annual Re-Exam from 31 July |
| 13 July | Presentation of CAA | CAA Committee  Zone 9 (Duty Zone) |  |
| 30 Nov | Confirmation of Student Strength (CAA9) | Schools | To input total Sec 1 enrolment as of last day of school in 2019 as of 30 Nov or earlier (ie. can be submission date) |
| 15 Dec | Closing Date for CAA submission:  By Schools  - CAA3  - CAA4  - CAA8  By Zone  - CAA5 (Inter Corps FAC)  - CAA6 (NCO Course)  - CAA7 (Annual Inspection)  By HQ  - CAA2 (Public Duty)  - CAA10 (Walkathon Participation)  - BCLS & CPR+AED Results  - Funding Collection Amount  - Inter-Zone FAC Results  Re-Opening of BF11 and BF18 for schools who have missed the closing date to submit (for efficiency records) – No points will be awarded | Schools  Zones  Respective HQ Dept |  |
| 19 Jan 2020 | Submission of CAA1  Submission of BF1   * By 19 Jan (3 points) * By 1 Feb (2 points) | Schools |  |